

## Client Profile

Lowenstein Sandler, an AmLaw 200 law firm with more than 275 attorneys, represents public and private companies, financial institutions, investors, entrepreneurs, universities, and private clients in corporate and litigation matters throughout the globe. Lowenstein Sandler attorneys are constantly immersed in evolving business and legislative developments that impact the industries that drive the economy.

## The Challenge

Lowenstein Sandler is a nationally recognized law firm with a passion for understanding their clients' needs and providing key counsel in every case they represent. However, when it came to managing numerous office locations, Lowenstein Sandler was encumbered by legacy procedures that required the firm to manually track employee time and labor management by paper records. This outdated and laborious process required over 250 manual entries that produced errors that could only be corrected through complex data verification processes. Key financial stakeholders for Lowenstein Sandler were looking for a solution for tracking employee time that would eliminate paperwork and increase the company's efficiency and productivity through improved data accuracy. The HR department identified three fundamental challenges:

- Time-consuming & labor intensive payroll processes
- Inaccurate employee data
- Implement market leading technology with minimal IT investment

## Challenges

- Labor intensive and time-consuming payroll process.
- Inaccurate employee data.
- No budget for IT upgrades; solution must have minimal IT impact.

## Solution

- AsureForce Time presented a low-risk and affordable solution that could provide ROI almost immediately.

## Benefits

- Reduce the time and costs associated with processing payroll.
- Improve productivity and employee morale.
- Increase data accuracy.
- Eliminated manual, paper processes and the need to verify integrity of employee data.

**Lowenstein  
Sandler**  
ATTORNEYS AT LAW



“AsureForce Time provides huge time savings and makes it easy to view time off balances and attendance history.”

— Patricia Sost  
Secretarial  
Services Manager,  
Lowenstein Sandler

## The Solution

Lowenstein Sandler’s need for a robust and flexible program, one that seamlessly fit into their technical and financial constraints and would work with their existing payroll provider, required a cutting-edge time and labor management platform. Even more challenging, the finance department required an easy-to-use solution that was capable of integrating with their payroll provider because changing was not an option. Lowenstein Sandler evaluated many hosted and on demand solutions, but ultimately settled on AsureForce Time & Labor Management due to the cost benefits associated with web-based solutions.

AsureForce Time product specialists consulted with Lowenstein Sandler’s payroll provider Ceridian to tailor AsureForce Time to capture, report and transfer all employee data. With the AsureForce Time solution in place, employees could use a basic web-browser to clock in/out as well as access and manage their schedules, time-off balances and attendance history. AsureForce Time & Labor Management worked seamlessly with internal Human Resources management systems and payroll provider Ceridian to increase operational efficiency across the organization.

## The Benefits

Upon deployment, Lowenstein Sandler realized immediate gains in productivity and reduced the costs associated with payroll. “AsureForce Time & Labor Management allows HR to shift the burden of maintaining and updating employee records across the entire organization,” said Patricia Sost, Secretarial Services Manager for Lowenstein Sandler. “AsureForce Time provides huge time savings and increased our ability to easily view time off balances and attendance history.”

Key benefits of using AsureForce Time:

- Significantly reduced the time and costs associated with processing payroll
- Improved productivity and employee morale through increased access to employee information
- Increased accuracy and the need for regular data audits by eliminating paper processes

By adopting a web-based solution to time and attendance tracking, Lowenstein Sandler was able to meet the demand of their growing offices and increase the timeliness and accuracy of their payroll process – without having to invest significant time and IT resources to make it happen. With the days of the paper-based, manual processes behind them, Lowenstein Sandler works on driving costs down and accelerating their business forward.

